

To tighten front retractor, press button on tensioner and move down a couple times until yellow indicator symbol disappears.

Ask passenger if able, to secure their device by applying the brake or turn off the power.

To secure the passenger, you can then pull the seatbelt from the rear barrier and place seatbelt between passenger and arm rest. Attach to wall-side shoulder belt and return buckle to aisle side hip.

When you return to the drivers compartment you will need to enter this into the InfoDev (Notify).

## Alighting

When you arrive at the destination ensure location is safe, and without obstructions that will interfere with deployment of ramp. Secure the bus by activating parking brake, place bus in neutral and activate 4-way flashers. Kneel the bus, but before deploying the ramp, advise passengers to stand away from ramp area, do not proceed until clear.

Carefully disconnect passenger seatbelt at hip and fasten to wall-side clip. Allow aisle side passenger belt to retract slowly into rear barrier. It may be necessary to press the occupant release button on the rear barrier.

To remove front retractor, press release button on the tensioner and return handle to stow position. This will release the retractor and allow you to remove the J-hook from the mobility device.

Have passenger unlock brakes or turn on power to the mobility device.

Pull express paddle and move mobility device forward. You can now remove the J-hooks from the securement location and return to the rear barrier.

As passenger with mobility device exits securement area flip down seats. You may be required to assist the passenger off the bus if requested. Return to drivers compartment and stow ramp. Continue in-service.

### TIPS

- USE BUS OPERATOR MANUAL, SECTION T AS A RESOURCE.
- BE PATIENT, PEOPLE WITH DISABILITIES MAY NEED MORE TIME TO MOVE MOBILITY DEVICE INTO PLACE AND EXPRESS THEMSELVES
- SPEAK TO THE PASSENGER NOT THE PERSON THAT MAY BE ACCOMPANYING THEM
- A MOBILITY DEVICE IS VIEWED AS AN EXTENSION OF THEIR BODY. ALWAYS INFORM PERSON WHAT YOU ARE DOING PRIOR TO TOUCHING IT
- USE PUSH HANDLES TO MANOEUVRE WHEELCHAIR AND PROVIDE BALANCE
- DO NOT TWIST THE RETRACTOR BELTS MORE THAN 90 DEGREES OR CROSS THEM
- NEVER PUT RETRACTORS THROUGH WHEELS OF ANY DEVICE
- ONLY SECURE RETRACTORS AT SOLID LOCATIONS OR SPECIFIC LOOPS
- HOLD EXPRESS PADDLE UP IN EMERGENCY TO RELEASE REAR RETRACTORS

REMEMBER, THIS IS A PROFESSION THAT REQUIRES COURTEOUS CUSTOMER SERVICE AND INTERACTING IN A FRIENDLY AND HELPFUL MANNER WITH PASSENGERS AND THE PUBLIC

# Q'POD



Q'POD's patented 3-point system makes securing mobility devices quicker, safer, and easier than ever before



**Winnipeg Transit**  
Training Branch



Winnipeg Transit has purchased 32 Flyer Xcelsior 40-foot buses with an expected delivery to occur in January 2021. These buses will be equipped with a curb side Q'POD securement system and a street side Quantum securement system. Both of these devices are at the top of the field for mobility device securement in the world. They will assist Winnipeg Transit in becoming a leader in Canada with inclusion for persons with disabilities on public transit.

The Accessibility for Manitobans Act (AMA) became law in December, 2013. The landmark decision provides a proactive process to remove barriers affecting persons with disabilities and many other citizens. The Manitoba Government has been working with representatives from the disability community, as well as the public and private sector organizations to develop accessibility standards.

1. The Customer Service Accessibility Standard.
2. The Employment Accessibility Standard.
3. The Information and Communication Accessibility Standard.
4. The Design of Public Spaces Accessibility Standard.
5. The Transportation Accessibility Standard.

The Manitoba Government is committed to achieve significant progress by 2023, making Manitoba more inclusive to everyone.

## Q'POD

The first fully integrated forward facing wheelchair securement station specifically designed and tested for public transit transportation. This allows the mobility

device to be secured to the floor of the bus in a similar fashion to a seat to increase safety during the trip.



## Boarding a Passenger

Ensure location is safe, and without obstructions that will interfere with deployment of ramp. Secure the bus by activating parking (spring) brake, place bus in neutral and activate 4-way flashers. Before deploying the ramp, advise passengers to stand away from ramp area, do not proceed until clear. As the passenger boards using a mobility device, if possible, they will decide the area they will use. However, there may be times a passenger using a manual wheelchair requests assistance boarding the bus. It will be expected that the bus operator assists by positioning yourself behind the wheelchair and using the push handles to roll the wheelchair up the ramp and into the priority area for securement. If they decide to use the Q'POD area, you will be required to assist by leaving the drivers compartment to secure the mobility device.

## Securing Mobility Device

Prior to moving mobility device into position, flip up seats must be in upright position.

Attach wall side shoulder belt to pin connector and clip to flip up seat.

Allow mobility device to move into securement position with wall-side wheel gently against stabilizer bumper.



Pull express paddle out to release rear retractors for 15 seconds.

Bend safely while you attach J-hooks to a solid frame member of the mobility device.

The mobility device can then be backed up to its final position.

Next, move to the front of the mobility device. Reach down and pull out the J-hook retractor. For a wheelchair, attach it to a solid frame member near their right knee (no footrests or arm rests). With a scooter, pull out the retractor and attach with an inside out path around steering column then attach J-hook to the scooter ring keeping the J-hook open.

